

GUIDELINES OF THE SPECIAL INTEREST DIVISION
CLUB COORDINATION COUNCIL
UNIVERSITY OF NOTRE DAME STUDENT UNION

I. Definition of Terms.

- a. CCC refers to the Club Coordination Council.
- b. CCC funds refer to any funds received from the CCC. This includes, but is not limited to, Spring Allocations and Winter Reallocations, CCC Contingency and Collaboration Appeals, and Loans granted by the CCC.
- c. Religious clubs are Special Interest Clubs that are dedicated to a particular religion, liturgy, devotion, faith tradition, or prayer tradition, and all Special Interest Clubs with a religious requirement on its membership and/or officership shall be placed within a religious subdivision of the Special Interest Division.

II. Tier System.

- a. For the Special Interest Division, excluding Religious Clubs, items will be tiered according to the following:
 - i. Tier 1: Capital expenses
 - ii. Tier 2: Ground transportation, airfare, facilities
 - iii. Tier 3: Conference fee, honorarium, retreat fees
 - iv. Tier 4: Food for event for food, supplies
 - v. Tier 5: Advertising, copy expenses, entertainment
 - vi. Tier 6: Food, coaching fees
- b. For Religious Clubs, items will be tiered according to the following:
 - i. Tier 1: Retreat fees
 - ii. Tier 2: Supplies, food for event for food, capital expenses
 - iii. Tier 3: Ground transportation, airfare, facilities
 - iv. Tier 4: Conference fee, honorarium
 - v. Tier 5: Advertising, copy expenses
 - vi. Tier 6: Food, entertainment, coaching fees

III. Dues.

- a. Clubs that are part of this division are required to collect dues in accordance with the General Guidelines of the CCC.

V. CCC Discretion.

- a. All guidelines are subject to change at the sole and absolute discretion of the CCC. This may occur without prior notification.
- b. The CCC may consider individual club circumstances in applying these guidelines and choose to waive or otherwise deviate from the written terms described in this document in response to exceptional circumstances experienced by a particular club or a particular set of clubs.
- c. These Divisional Guidelines shall be read and interpreted in the context of the general CCC Guidelines.