

GUIDELINES OF THE PERFORMING ARTS DIVISION
CLUB COORDINATION COUNCIL
UNIVERSITY OF NOTRE DAME STUDENT UNION

I. Definition of Terms.

- a. CCC refers to the Club Coordination Council.
- b. CCC funds refer to any funds received from the CCC. This includes, but is not limited to, Spring Allocations and Winter Reallocations, CCC Contingency and Collaboration Appeals, and Loans granted by the CCC.

II. Tier System.

- a. For the Performing Arts Division, items will be tiered according to the following:
 - i. Tier 1: Capital expenses, facility rental
 - ii. Tier 2: Conference fees, advertising, copy expenses, recording fees, airfare
 - iii. Tier 3: Supplies, coaching fees, ground transportation, entertainment
 - iv. Tier 4: Retreat fees
 - v. Tier 5: Honorarium
 - vi. Tier 6: Food, food for food centered events

III. Dues.

- a. Clubs that are part of this division are required to collect dues in accordance with the Bylaws of the CCC and as reflected in Section VI of the CCC Guidelines.

IV. Travel.

- a. Performing Arts clubs that plan travel during the upcoming year with a projected total cost of \$25,000 or greater for the specific travel item will face additional fundraising requirements from the CCC.
- b. This fundraising requirement applies until:
 - i. The club's projected tour-specific revenue is equal to at least 50% of total projected expenses of events that include a projected travel cost
 - OR
 - ii. The club projects total revenue equal to at least 50% of total projected expenses for all eventswhichever is lesser.

V. CCC Discretion.

- a. All guidelines are subject to change at the sole and absolute discretion of the CCC. This may occur without prior notification.
- b. The CCC may consider individual club circumstances in applying these guidelines and choose to waive or otherwise deviate from the written terms described in this document in response to exceptional circumstances experienced by a particular club or a particular set of clubs.
- c. These Divisional Guidelines shall be read and interpreted in the context of the general CCC Guidelines.