

# CCC Collaboration Fund Appeal

This form must be turned into the Club Coordination Council at least 2 weeks before the scheduled event. Send the completed form to the appropriate division's email and contact the Club Coordination Council by email (ccc@nd.edu). A meeting will be scheduled with the club and the CCC division before the appeal will be addressed with the CCC. Please note that the Collaboration Fund is based on a first come first serve basis, so please plan accordingly. Grey highlighted boxes are for CCC use only.

## Sponsor Information:

Date Submitted: \_\_\_\_\_

### **Club #1 Name:**

Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CCC Spring Allocation: \$ \_\_\_\_\_ Concession Stand Profit: \$ \_\_\_\_\_ FOAPAL Balance: \$ \_\_\_\_\_

# of Active Members: \_\_\_\_\_ Dues Deposited to Date: \$ \_\_\_\_\_ Dues per member: \$ \_\_\_\_\_

### **Club #2 Name:**

Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CCC Spring Allocation: \$ \_\_\_\_\_ Concession Stand Profit: \$ \_\_\_\_\_ FOAPAL Balance: \$ \_\_\_\_\_

# of Active Members: \_\_\_\_\_ Dues Deposited to Date: \$ \_\_\_\_\_ Dues per member: \$ \_\_\_\_\_

### **Club #3 Name:**

Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CCC Spring Allocation: \$ \_\_\_\_\_ Concession Stand Profit: \$ \_\_\_\_\_ FOAPAL Balance: \$ \_\_\_\_\_

# of Active Members: \_\_\_\_\_ Dues Deposited to Date: \$ \_\_\_\_\_ Dues per member: \$ \_\_\_\_\_

## Terms of Agreement:

Club #1 Responsibilities: \_\_\_\_\_

Club #2 Responsibilities: \_\_\_\_\_

Club #3 Responsibilities: \_\_\_\_\_

Additional Information: \_\_\_\_\_

## Event Information

Event: \_\_\_\_\_

Event Date: \_\_\_\_\_

Location: \_\_\_\_\_

Times: \_\_\_\_\_

Event History: \_\_\_\_\_

Audience: \_\_\_\_\_

Has this event ever relied on CCC or FMB funding before? \_\_\_\_\_

# CCC Collaboration Fund Appeal

## Event Budget:

### Income:

Club #1 Contribution: \$  
 Club #2 Contribution: \$  
 Club #3 Contribution: \$  
 Department Support: \$  
 Donations: \$  
 Fundraising: \$  
 Members Contribution: \$  
 Other: \$  
 Other: \$  
 Total: \$

### Expenses:

Expense:	Amount	Expense Type	CCC Recommendation	Division Recommendation
Honorarium:	\$		\$	\$
Entertainment:	\$		\$	\$
Travel:	\$		\$	\$
Lodging:	\$		\$	\$
Food:	\$		\$	\$
Advertising:	\$		\$	\$
Copy Expenses:	\$		\$	\$
Supplies:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Total:	\$	CCC Rec. Total:	\$	Division Rec. Total: \$

Total Income-Total Expenses: \$

Final request: \$

Reason for Appeal: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

What will happen if the appeal is not granted? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### CCC Office Use Only

CCC Members in Interview: \_\_\_\_\_  
 Date of Interview: \_\_\_\_\_ Time of Interview: \_\_\_\_\_  
 CCC Division Signature: \_\_\_\_\_  
 Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_